



POSITION  
**IT SPECIALIST**

APPLY NOW  
[www.bitroads.com](http://www.bitroads.com)

### **JOB SUMMARY**

Address day-to-day IT needs for office and field personnel. Maintain employee productivity by resolving IT issues, and when necessary escalating issues to the Company's IS Technology Manager or third-party IT Managed Services firm.

### **WORK LOCATION**

Mendota Heights Office

### **WORK TYPE**

Full-Time / Year-Round

### **STARTING SALARY RANGE\*\***

\$40,000 - \$60,000 per year

\*\*Depending on education and experience.

### **PREFERRED EXPERIENCE & EDUCATION**

Two plus years of experience providing technical support in a business environment • Microsoft Operating Systems and Microsoft Office Suite

Associates Degree in Computer Science, Information Technology, or related field of study

### **EXPECTATIONS**

Strong Interpersonal Skills • Customer Service Skills • Positive, Helpful Demeanor • Ability to Communicate Technical Information • Ability to Work Independently or Within a Team Setting • Flexibility in Duties and Schedule

### **BENEFITS**

Competitive Pay • Excellent Benefits • Great Retirement Plan • Continuing Education

### **ADVANCEMENT OPPORTUNITIES**

Technology in the construction industry is ever-changing and expanding. The IT Specialist position will focus on meeting our employee's daily needs, implementing new processes, and leading our company into the future. New opportunities will present themselves as the company grows. Training opportunities are highly encouraged and available through BR.

### **UNION AFFILIATION**

Non-Union position