



Employee Change of Address Form

An employee signature is required for any changes to the employee file. For a change of address, please complete this form, sign it and submit one of these two ways:

1. Scan and Email signed form to Deb Boros at borosd@bitroads.com.
2. Mail signed form to:

Bituminous Roadways, Inc.
Attn: Deb Boros
1520 Commerce Drive
Mendota Heights, MN 55120

Employee Name: _____
(Please Print)

New Address: _____

Home Phone: _____

Cell Phone: _____

Email: _____

Employee Signature: _____

Date: _____

HR/Accounting Use Only

Date Received: ___/___/___

Date Completed: ___/___/___

Request Completed by Signature: _____