



Authorization/Termination Agreement for Automatic Deposits

Authorization

Change

I hereby authorize Bituminous Roadways, Inc. hereinafter called COMPANY, to initiate credit entries to my Checking and/or Savings Account(s) indicated below and the depository named below, hereinafter call DEPOSITORY, to credit and/or debit the same to such account.

Account Type:	SAMPLE Checking			
Name on Account:	John Doe			
Bank Name:	Wells Fargo			
Routing Number:	091000019			
Account Number:	123456			
Amount or Percent to go into this account:	All			

IMPORTANT: A cancelled or voided check must be included for each account you intend to use' this is necessary to ensure a proper set-up. **Processing takes two weeks (the bank needs one week to do a trial run).**

This authority is to remain in full force and the effect until COMPANY has received written notification from me of its termination in such time and in such manner, as to afford COMPANY and DEPOSITORY a reasonable opportunity to act on it.

Print Name: _____ Date: _____

Employee Signature: _____

Termination

I hereby request Bituminous Roadways, Inc., terminate all automatic deposits on my behalf as soon as possible.

Print Name: _____ Date: _____

Employee Signature: _____

HR/Accounting Use Only

Date Received: ____/____/____

Date Completed: ____/____/____

Request Completed by Signature: _____